

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

October 11, 2022

6:03 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council Members met in a Regular Board Meeting on October 11, 2022, at 6:03 p.m. in Deming, New Mexico, Room #14. The following Governing Council members attended: Crystal Peña (President), *Present*, Tyler Massey (Vice-President), *Present*, Britney Valdez (Treasurer), *Present*, Nick Perez (Secretary) *Present*, and Barbara Reedy (Member) *Present*. Also present were Noel Nuñez (Director), Chris Masters (Business Manager) *via zoom* and Viviana Porras (Administrative Assistant). See the sign-in sheet for others who attended.

I. Call Meeting to Order – Crystal Peña, presiding.

- A. Crystal Peña, President, called the meeting to order at 6:03 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 5/5.
- C. Reading of the Mission Statement.
- D. *Adoption of the Agenda:

Motion was made by Tyler Massey, Vice-President, to ADOPT the Agenda as presented; seconded by Barbara Reedy, Member. MOTION CARRIED 5-0.

- E. *Meeting Minutes Review/Approval for September 13, 2022:

Motion was made by Barbara Reedy, Member, to APPROVE the September 13, 2022, meeting minutes as presented; seconded by Britney Valdez, Treasurer. MOTION CARRIED 5-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes total

No Public Comment.

III. Staff/Student Spotlight

Noel Nuñez, Director, introduced Brian Miller, DCCCHS Student, to the Governing Council Members for the Student Spotlight.

Brian Miller, DCCCHS Student, introduced himself and informed the Governing Council Members that he is currently in twelve grade. Brian explained that he chose DCCCHS because he heard many good things about the school and that the students and staff truly make you feel like a family. When Brian graduates, he would like to become a History Teacher.

The Governing Council Members welcomed Brian to the school and encouraged him to continue his hard work and reach for the stars. Brian was encouraged to apply at DCCCHS when he receives his teaching degree.

Mr. Nuñez introduced Arturo Hernandez, DCCCHS Maintenance Technician, to the Governing Council Members for the Staff Spotlight.

Arturo Hernandez, DCCCHS Maintenance Technician, introduced himself and mentioned that he worked for Deming Public Schools as a Custodian for twenty-three years and two years in the Maintenance Department. Mr. Hernandez retired for a year before he began working at DCCCHS and is grateful for the opportunity to work for the school. Mr. Hernandez looks forward to working at DCCCHS and appreciates that he can work with good people, which helps make the job easier.

The Governing Council Members welcomed Mr. Hernandez to DCCCHS and thanked him for his hard work and dedication.

IV. Committee Reports - Audit, Finance, School Planning/Academic

- Audit Committee: The Audit Committee did not meet. An update will be presented at the November Meeting
- Finance Committee: The Finance Committee Meeting did not meet. No information is available.
- School Planning/Academic: The School Planning Committee did not meet. The School Planning/Academic Committee shared the upcoming events for DCCCHS:
 - Hiz Kids Daycare Trick or Treat at DCCCHS
 - Main Street Trunk or Treat
 - City of Rocks Field Trip
 - DCCCHS Annual Thanksgiving Luncheon
- Equity Council: Noel Nuñez, Director, informed the Governing Council Members that the Equity Council is still forming; however, the current representatives are now attending the Finance Committee Meetings.

V. Discussion/Action Items

- A. Community Schools Food Distribution Report: Angie Martinez-Lopez, Food Distribution Coordinator, presented the Food Distribution Report to the Governing Council Members. *(Please see the Food Distribution Update from Mrs. Martinez-Lopez attached.)*
- B. *Authorization of Inventory: Chris Masters, Business Manager, presented the Fixed Asset List and Depreciation Schedule to the Governing Council Members. *(Please see the Fixed Asset and Depreciation Schedule attached.)*

Motion was made by Barbara Reedy, Member, to APPROVE the Authorization of Inventory; seconded by Britney Valdez, Treasurer. MOTION CARRIED 5-0.

- C. *Approval of Out of State Travel – Restorative Practices Training, Phoenix, AZ: Noel Nuñez, Director, requested approval from the Governing Council Members to have two staff members attend the Restorative Practices Transforming Traditional Consequences Training in Phoenix, AZ, on December 5-6, 2022.

Motion was made by Britney Valdez, Treasurer, to APPROVE the Out of State Travel to the Restorative Practices Training in Phoenix, AZ, on December 5-6, 2022; seconded by Barbara Reedy, Member. MOTION CARRIED 5-0.

- D. GC Retreat Planning Update: The Governing Council Members discussed adding the following topics to the Governing Council January Retreat Agenda, 2023:
- Bylaws
 - Charter Renewal
 - Student & Student Handbook
 - Budget
 - Long Term Planning

VI. Director's Report:

Noel Nuñez presented the Director's Report and asked the Governing Council Members if they had any questions. *(Please see Director's Report attached.)*

VII. Time and Content for the next Governing Council Meeting:

Board Meeting – November 8, 2022, 6:00 P.M.

- GC Retreat Update
- Equity Council Update

VIII. Board Meeting Evaluation: The Governing Council Members agreed the meeting was positive, and it was great to see the GC Members in person.

IX. Next Scheduled Meeting

Regular Meeting/November 8, 2022/DCCCHS Room #14/6:00 P.M.

X. *Adjournment:

Motion was made by Britney Valdez, Treasurer, to ADJOURN the meeting at 7:12 p.m.; seconded by Barbara Reedy, Member. MOTION CARRIED 5-0.