

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL  
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

**September 13, 2022**

**6:06 p.m.**

**Regular Board Meeting**

**Deming Cesar Chavez Charter High School Room #14**

The Deming Cesar Chavez Charter High School Governance Council members met in a Regular Board Meeting on September 13, 2022, at 6:06 p.m. in Deming, New Mexico, Room #14. The following Governing Council members attended: Crystal Peña (President), *Present*, Tyler Massey (Vice-President), *Absent*, Britney Valdez (Treasurer), *Present*, Nick Perez (Secretary) *Present*, and Barbara Reedy (Member) *Present*. Also present were Noel Nuñez (Director), Chris Masters (Business Manager) *via-zoom* and Viviana Porras (Administrative Assistant) *via-zoom*. See the sign-in sheet for others who attended.

**I. Call Meeting to Order** – Crystal Peña, presiding.

A. Crystal Peña, President, called the meeting to order at 6:06 p.m. The pledge of allegiance was recited.

B. Roll Call was conducted, and a quorum was established 4/5.  
Tyler Massey – *Absent*

C. Reading of the Mission Statement.

D. \*Adoption of the Agenda:

**Motion was made by Barbara Reedy, Member, to ADOPT the Agenda as presented; seconded by Britney Valdez, Treasurer. MOTION CARRIED 4-0.**

E. \*Meeting Minutes Review/Approval for August 23, 2022:

**Motion was made by Barbara Reedy, Member, to APPROVE the August 23, 2022 meeting minutes as presented; seconded by Britney Valdez, Treasurer. MOTION CARRIED 4-0.**

**II. Public Comment (Limited Public Forum)**

Time Limit 15 minutes total

No Public Comment.

**III. Staff/Student Spotlight**

Noel Nuñez, Director, informed the Governing Council Members that the student for the student spotlight was unable to make it to the meeting.

Mr. Nuñez introduced Mikie Valtierra, DCCCHS Maintenance Technician, to the Governing Council Members for the Staff Spotlight.

Mikie Valtierra, DCCCHS Maintenance, introduced himself and mentioned that he has worked at DCCCHS for four years. Mr. Valtierra said that he enjoys the work at DCCCHS and that it has helped him grow as a person. He appreciates his coworkers and is happy to be a part of the DCCCHS Family.

The Governing Council Members welcomed Mr. Valtierra to DCCCHS and thanked him for his hard work and dedication.

**IV. Committee Reports -Audit, Finance, School Planning/Academic**

- Audit Committee: The Audit Committee did not meet. No information is available.
- Finance Committee: The Finance Committee Meeting did not meet. No information is available.
- School Planning/Academic: The School Planning Committee did not meet. No information is available.

**V. Discussion/Action Items**

- A.** Community Schools Food Distribution Report: Angie Martinez-Lopez, Food Distribution Coordinator, presented the Food Distribution Report to the Governing Council Members. *(Please see the Food Distribution Update from Mrs. Martinez-Lopez attached.)*
- B.** \*Approval of Budget Adjustment Request – Fund 27412 At-Risk Intervention Response (\$58,950): Chris Masters, Business Manager, presented the Budget Adjustment Request for Fund 27412 At-Risk Intervention Response for \$58,950.00. This award aims to provide assistance to at-risk student population groups by providing research-based academic and behavioral interventions. Interventions will include community workshops, field trips, and social emotional projects. *(Please see the Budget Adjustment Request and Award Letter attached.)*

**Motion was made by Nick Perez, Secretary, to APPROVE the Budget Adjustment Request – Fund 27412 for At-Risk Intervention Response for \$58,950.00; seconded by Barbara Reedy, Member. MOTION CARRIED 4-0.**

- C.** \*Approval of Purchase Order Issuance CES (Fencing, Gate) not to exceed \$18,000.00: Chris Masters, Business Manager, presented the Purchase Order Issuance for Cooperative Educational Services (CES) for the fencing and gate for the Northwest section of campus.

**Motion was made by Britney Valdez, Treasurer, to APPROVE the Purchase Order Issuance CES (Fencing, Gate) not to exceed \$18,000.00; seconded by Nick Perez, Secretary. MOTION CARRIED 4-0.**

- D.** GC Retreat Planning Update: The Governing Council agreed to schedule the Governing Council Retreat for January 6 -7, 2023, at Hotel Encanto de Las Cruces in Las Cruces, N.M.
- E.** Update & Progress of Equity Council: Noel Nuñez, Director, informed the Governing Council Members that he will attend an Equity Council Training on September 27, 2022, in Silver City, N.M., that the NMPED is hosting. Mr. Nuñez mentioned that the first Equity Council Meeting will begin on October 27, 2022. The parent invitation to join the Equity Council will be distributed during the Parent-Teacher Conferences on September 30, 2022.

**VI. Director's Report:**

Noel Nuñez presented the Director's Report and asked the Governing Council Members if they had any questions. (*Please see Director's Report attached.*)

**VII. \*Executive Session-** (To discuss pending litigation, limited personnel matters, or property pursuant to NMSA 1978, Section 10-15-1(2)).

1. Director's Evaluation

**Motion was made by Britney Valdez, Treasurer to go into Executive Session at 7:00 p.m. to discuss the Director's Evaluation; seconded by Nick Perez, Secretary. MOTION CARRIED 4-0.**

**Roll Call into Executive Session**

**Crystal Pena – Present**

**Britney Valdez – Present**

**Nick Perez – Present**

**Barbara Reedy – Present**

**Tyler Massey – Absent**

**Motion was made by Barbara Reedy, Member, to come out of Executive Session at 7:40 p.m.; seconded by Britney Valdez, Treasurer. MOTION CARRIED 4-0. No action was taken.**

**Roll Call out of Executive Session**

**Crystal Pena – Present**

**Britney Valdez – Present**

**Nick Perez – Present**

**Barbara Reedy – Present**

**Tyler Massey - Absent**

**VIII. Time and Content for the next Governing Council Meeting:**

Board Meeting – October 11, 2022, 6:00 P.M.

- Topics for GC Retreat
- Equity Council Update
- 40-day Report

**IX. Board Meeting Evaluation:** Governing Council Members agreed that the meeting went well.

**X. Next Scheduled Meeting**

Regular Meeting/October 11, 2022/DCCCHS Room #14/6:00 P.M.

**XI. \*Adjournment:**

**Motion was made by Britney Valdez, Treasurer, to ADJOURN the meeting at 7:50 p.m.; seconded by Nick Perez, Secretary. MOTION CARRIED 4-0.**