

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

May 10, 2022

6:03 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council members met in a Regular Board Meeting on May 10, 2022, at 6:03 p.m. in Deming, New Mexico, Room #14. The following Governing Council members attended: Crystal Peña (President), *Present*, Tyler Massey (Vice-President), *Present via-zoom*, Britney Valdez (Treasurer), *Absent*, Nick Perez (Secretary) *Present via-zoom*, and Barbara Reedy (Member) *Present*. Also present were Noel Nuñez (Director), Chris Masters (Business Manager) *via-zoom*, and Viviana Porras (Administrative Assistant). See the sign-in sheet for others who attended.

I. Call Meeting to Order – Crystal Peña, presiding.

- A. Crystal Peña, President, called the meeting to order at 6:03 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 4/5.
Britney Valdez – *Absent*
- C. Reading of the Mission Statement.
- D. *Adoption of the Agenda:

Motion was made by Barbara Reedy, Member, to ADOPT the Agenda as presented; seconded by Tyler Massey, Vice-President. MOTION CARRIED 4-0.

- E. *Meeting Minutes Review/Approval for April 12, 2022:

Motion was made by Barbara Reedy, Member, to APPROVE the April 12, 2022 meeting minutes as presented; seconded by Nick Perez, Secretary. MOTION CARRIED 4-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes total

III. Staff/Student Spotlight

Noel Nuñez, Director, introduced three students for the student spotlight and one staff member for the staff spotlight.

Mr. Nuñez introduced Jared Trevizo, DCCCHS Student, to the Governing Council Members. Mr. Nuñez mentioned that Jared is currently a Senior at DCCCHS and recognized Jared for participating in the Film Prize Jr. New Mexico Festival, taking first place for the State of New Mexico, and representing the Deming High School's Media Art Club.

Jared Trevizo, DCCCHS Student, introduced himself and explained how he and another student from Deming High School came up with the documentary "Estrela en el Mar" (A Ships' Wake). The film is about the struggles of the students that live in Mexico and have to cross the border to attend Deming Public Schools. Jared mentioned that it took about two months to complete the documentary. The film received the three Awards. The Awards

received were Category, Best Documentary, and Judge's Award, and they won the grand prize of \$2,500.00.

The Governing Council Members congratulated Jared for his hard work and accomplishments.

Mr. Nuñez introduced Jose Valdez, DCCCHS Sophomore Student, to the Governing Council Members.

Jose Valdez, DCCCHS Student, introduced himself and explained that he decided to enroll at DCCCHS because he had heard many good things about the school. Jose is enrolled in the Work-Study Program with The City of Deming and will continue working with the city through the summer. Jose mentioned that he is currently attending the welding program at WNMU and would like to become a welder after he graduates.

The Governing Council Members thanked Jose for his hard work and congratulated him for participating in the welding and work-study programs.

Mr. Nuñez introduced Samson Trejo, DCCCHS Student, to the Governing Council Members.

Samson Trejo, DCCCHS Student, introduced himself and explained that he decided to attend DCCCHS because he heard that there are good teachers that could help him get the one-on-one help in school. Samson mentioned that he would like to become a welder when he graduates.

The Governing Council Members thanked Samson for his hard work and encouraged him to participate in the welding program to get a jumpstart and reach his goal.

Mr. Nuñez introduced Jordan Perales, DCCCHS SPED Instructional Assistant, to the Governing Council Members.

Jordan Perales introduced himself and explained that it is his first year at DCCCHS, and he decided to work at DCCCHS because of the small school size, and he could be personable and wanted to help at-risk kids in smaller class sizes. Mr. Perales mentioned that he just finished his second year at WNMU in the education program and currently has seventy-five credit hours toward his degree and will graduate with one hundred hours. Plans are for Mr. Perales to take over the Physical Education Program beginning in August.

The Governing Council Members welcomed Mr. Perales to DCCCHS, which is family-oriented and more personable to get to know the students.

IV. Committee Reports -Audit, Finance, School Planning/Academic

- Audit Committee: The Audit Committee did not meet. No information is available.
- Finance Committee: The Governing Council Members met for a Budget Workshop on May 9, 2022, to discuss the 2022-23 School Budget.
- School Planning/Academic: The School Planning Committee is currently working on the following items:
 - Career Fair Event May 4th
 - Field Trip Catwalk May 12th
 - DCCCHS Senior Night May 18th
 - DCCCHS Graduation May 19th

V. Discussion/Action Items

- A. Community Schools Food Distribution Report: Angie Martinez-Lopez, Food Distribution Coordinator, presented the Food Distribution Report to the Governing Council Members. *(Please see the Food Distribution Update from Mrs. Martinez-Lopez attached.)*
- B. *Approval of Purchase Order Issuance for Imagine Learning (Edgenuity): Noel Nuñez, Director, presented the Purchase Order for Imagine Learning (Edgenuity) to the Governing Council Members. Mr. Nuñez recommended having the Purchase Order Issuance for Imagine Learning (Edgenuity) approved.

Motion was made by Tyler Massey, Vice-President, to APPROVE the Purchase Order Issuance for Imagine Learning (Edgenuity); seconded by Barbara Reedy, Member. MOTION CARRIED 4-0.

- C. *Approval of Contract for Legal Services – Matthews, Fox P.C.: Noel Nuñez, Director, presented the Contract for Legal Services for Matthews, Fox P.C. to the Governing Council Members. Mr. Nuñez recommended having the Contract for Legal Services with Matthews, Fox P.C. approved. *(Please see the Contract for Legal Services for Matthews, Fox P.C. attached.)*

Motion was made by Tyler Massey, Vice-President, to APPROVE the Contract for Legal Services for Matthews, Fox P.C.; seconded by Barbara Reedy, Member. MOTION CARRIED 4-0.

- D. *Approval of MOU – SWREC for Technology Services: Chris Masters, Business Manager, informed the Governing Council Members that at this time, we have not received the MOU for Technology Services from Southwest Regional Education Cooperative (SWREC). Mr. Masters made a recommendation to table this item until the next meeting.

Motion was made by Barbara Reedy, Member, to TABLE the MOU for Technology Sevices with Southwest Regional Education Cooperative (SWREC); seconded by Tyler Massey, Vice-President. MOTION CARRIED 4-0.

- E. *Approval of Budget Adjustment Request – ESSER III: Chris Masters, Business Manager, informed the Governing Council Members that at his time, he did not have the exact amount. Mr. Masters made a recommendation to table this item until the next meeting.

Motion was made by Tyler Massey, Vice-President, to TABLE the Budget Adjustment Request for ESSER III; seconded by Barbara Reedy, Member. MOTION CARRIED 4-0.

- F. *Approval of Chief Procurement Officer: Chris Masters, Business Manager, informed the Governing Council Members that the assignment of Chief Procurement Officer is due every two years. Mr. Masters requested approval for him to be assigned as Chief Procurement Officer.

Motion was made by Barbara Reedy, Member, to APPROVE Chris Masters, Business Manager as Chief Procurement Officer; seconded by Tyler Massey, Vice-President. MOTION CARRIED 4-0.

- G. *Approval of DCCCHS 2022-23 Salary Schedule: Chris Masters, Business Manager, presented the DCCCHS 2022-23 Salary Schedule to the Governing Council Members during the Work Session on May 9, 2022. *(Please see the 2022-12 Salary Schedule attached.)*

Motion was made by Barbara Reedy, Member, to APPROVE the DCCCHS 2022-23 Salary Schedule as presented; seconded by Tyler Massey, Vice-President. MOTION CARRIED 4-0.

- H. *Approval of DCCCHS 2022-23 Budget: Chris Masters, Business Manager, presented the DCCCHS 2022-23 Budget to the Governing Council Members during the Work Session on May 9, 2022.

Motion was made by Tyler Massey, Vice-President, to APPROVE the DCCCHS 2022-23 Budget; seconded by Barbara Reedy, Member. MOTION CARRIED 4-0.

- I. *Approval of Article 10A Certification and Article 8 Certification: Chris Masters, Business Manager, presented the Article 10A Certification and Article 8 Certification to the Governing Council Members during the Work Session on May 9, 2022. *(Please see Article 10A Certification and Article 8 Certification attached.)*

Motion was made by Barbara Reedy, Member, to APPROVE the Article 10A Certification and Article 8 Certification; seconded by Tyler Massey, Vice-President. MOTION CARRIED 4-0.

VI. Director's Report:

Noel Nuñez presented the Director's Report and asked the Governing Council Members if they had any questions. *(Please see Director's Report attached.)*

VII. *Executive Session- (To discuss pending litigation, limited personnel matters, or property pursuant to NMSA 1978, Section 10-15-1(2)).

1. Personnel Matters

Motion was made by Tyler Massey, Vice-President to go into Executive Session at 7:27 p.m. to discuss Personnel Matters; seconded by Nick Perez, Secretary. MOTION CARRIED 4-0.

Roll Call into Executive Session

Crystal Pena – Present
Tyler Massey – Present *via-zoom*
Britney Valdez – Absent
Nick Perez – Present *via-zoom*
Barbara Reedy - Present

Motion was made by Tyler Massey, Vice-President to come out of Executive Session at 7:40 p.m.; seconded by Nick Perez, Secretary. MOTION CARRIED 4-0.

No action was taken.

Roll Call out of Executive Session

Crystal Pena – Present
Tyler Massey – Present *via-zoom*
Britney Valdez – Absent
Nick Perez – Present *via-zoom*
Barbara Reedy - Present

VIII. Time and Content for the next Governing Council Meeting:

Work Session – May 31, 2022, 6:00 P.M.

- Director’s Evaluation
- Director’s Contract

Board Meeting – June 14, 2022, Agenda Items

- Approval of Budget Adjustment Request – ESSER III
- Approval of MOU with Southwest Regional Education Cooperative

IX. Board Meeting Evaluation: Governing Council Members agreed that the meeting went well with was informative.

X. Next Scheduled Meeting:

Regular Meeting/June 14, 2022/DCCCHS Room #14/6:00 P.M.

XI. *Adjournment:

Motion was made by Tyler Massey, Vice-President, to ADJOURN the meeting at 7:47 p.m.; seconded by Nick Perez, Secretary. MOTION CARRIED 4-0.