

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

January 11, 2022

6:00 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council members met in a Regular Board Meeting on January 11, 2022, at 6:04 p.m. in Deming, New Mexico, Room #14. The following Governing Council members attended: Crystal Pena (President) *via-zoom*, Nick Perez (Vice-President) *Present*, Britney Valdez (Treasurer) *Absent*, Barbara Reedy (Member) *Present*, and Tyler Massey (Member) *Absent*. Also present were Noel Nunez (Director) *via-zoom*, Chris Masters (Business Manager) *via-zoom*, and Viviana Porras (Administrative Assistant). See sign-in sheet for others who attended.

I. Call Meeting to Order – Crystal Pena, presiding.

- A. Crystal Pena, President, called the meeting to order at 6:04 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 3/5.
- C. Reading of the Mission Statement.
- D. *Adoption of the Agenda:

Motion was made by Barbara Reedy, Member, to ADOPT the Agenda as presented; seconded by Nick Perez, Vice-President. MOTION CARRIED 3-0.

- E. *Meeting Minutes Review/Approval for December 14, 2021:

Motion was made by Barbara Reedy, Member, to APPROVE the December 14, 2021 meeting minutes as presented; seconded by Nick Perez, Vice-President. MOTION CARRIED 3-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes total
No Public Comment.

III. Staff/Student Spotlight

Noel Nunez, Director, informed the Governing Council Members that the two students for the Student Spotlight were unable to make it.

Mr. Nunez introduced Jacky Carbajal, Social Services Coordinator, to the Governing Council Members for the Staff Spotlight.

Jacky Carbajal, Social Services Coordinator, introduced herself and explained her role at DCCCHS. Ms. Carbajal mentioned that she has been working at DCCCHS for five years, and her role is Social Services Coordinator, Cosmetology Educational Assistant, and GRADS Program Case Manager. Ms. Carbajal mentioned that she does not consider this a job because she is passionate about what she does and can help the students with their needs, for example, bringing a daycare to the school, having a GRADS Program, Public Assistance, clothing needs, and a Career Fair to introduce college options. Ms. Carbajal expressed her

appreciation to the school for the support she receives from the school to make as much possible for the students.

Crystal Pena, President, thanked Ms. Carbajal for her hard work and appreciates everything she does for the students and the school.

IV. Committee Reports -Audit, Finance, School Planning/Academic

- Audit Committee: The Audit Committee did not meet. No information is available.
- Finance Committee: The Finance Committee did not meet. No information is available.
- School Planning/Academic: The School Planning/Academic Committee did not meet. No information is available.

V. Discussion/Action Items

A. Community Schools Food Distribution Report: Angie Martinez, Food Distribution Coordinator, presented the Food Distribution Report to the Governing Council Members. *(Please see attached Food Distribution Update from Mrs. Martinez.)*

B. *Election of Officers/Oath of Commitment: Governing Council Members agreed to table the Election Of Officers/Oath of Commitment until the February Meeting.

Motion was made by Barbara Reedy, Member, to TABLE the Election of Officers/Oath of Commitment until the February Meeting; seconded by Nick Perez, Vice-President. MOTION CARRIED 3-0.

C. *Approval of Purchase Order Issuance for CES -Technology: Chris Masters, Business Manager made a recommendation to the Governing Council Members to approve the Purchase Order for CES up to \$85,000.00 to upgrade all of the computers in the school.

Motion was made by Nick Perez, Vice-President, to APPROVE the Purchase Order Issuance for CES up to \$85,000.00 for the upgrade of all computers in the school; seconded by Barbara Reedy, Member. MOTION CARRIED 3-0.

VI. Director's Report:

Noel Nunez presented the Director's Report and asked the Governing Council Members if they had any questions. *(Please see Director's Report attached.)*

**VII. Time and Content for the Next Governing Council Meeting:
Board Meeting – January 11, 2021, Agenda Items**

- Approval of Credit Change
- Approval of Policies
- Approval of Vision/Mission Statement
- DCCCHS Financial Reports

VIII. Board Meeting Evaluation: Governing Council Members agreed that the meeting went well.

IX. Next Scheduled Meeting:

Regular Meeting/February 8, 2022/DCCCHS Room #14/6:00 P.M.

X. *Adjournment:

Motion was made by Barbara Reedy, Member, to ADJOURN the meeting at 6:38 p.m.; seconded by Nick Perez, Vice-President. MOTION CARRIED 3-0.