

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

December 14, 2021

6:00 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council members met in a Regular Board Meeting on December 14, 2021, at 6:02 p.m. in Deming, New Mexico, Room #14. The following Governing Council members attended: Crystal Pena (President) *Present*, Nick Perez (Vice-President) *Absent*, Britney Valdez (Treasurer) *Present*, Barbara Reedy (Member) *Present*, and Tyler Massey, (Member) *Present*. Also present were Noel Nunez (Director) and Viviana Porras (Administrative Assistant). See sign-in sheet for others who attended.

I. Call Meeting to Order – Crystal Pena, presiding.

- A. Crystal Pena, President, called the meeting to order at 6:02 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 4/5.
- C. Reading of the Mission Statement.
- D. *Adoption of the Agenda:

Motion was made by Tyler Massey, Member, to ADOPT the Agenda as presented; seconded by Britney Valdez, Treasurer. MOTION CARRIED 4-0.

- E. *Meeting Minutes Review/Approval for November 18, 2021:

Motion was made by Tyler Massey, Member, to APPROVE the November 18, 2021 meeting minutes as presented; seconded by Britney Valdez, Treasurer. MOTION CARRIED 4-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes total
No Public Comment.

III. Staff/Student Spotlight

Noel Nunez, Director, introduced Lizdebeth Alvarado, Staff Support/Student Liaison, to the Governing Council Members for the Staff Spotlight.

Lizdebeth Alvarado, Staff Support/Student Liaison, introduced herself and explained her role at DCCCHS. Ms. Alvarado mentioned that she has been working at DCCCHS for five years and has been a blessing to learn a lot from her coworkers here at DCCCHS. Ms. Alvarado mentioned that her role is to assist the teachers, student interventions meetings, YCC Program and office support and is grateful that she is able to assist in so many different areas because the more she is able to learn the better.

Crystal Pena, President, thanked Ms. Alvarado for her hard work and all she does for the school and is excited to have her at DCCCHS. Ms. Pena congratulated Ms. Alvarado for her five years of work at DCCCHS.

Noel Nunez, Director, informed the Governing Council members that there is no Student Spotlight for this month's meeting.

IV. Committee Reports -Audit, Finance, School Planning/Academic

- Audit Committee: The Audit Exit Meeting took place on November 9th via-zoom with Deming Public Schools. Noel Nunez, Director, mentioned two small findings, and we are working on resolving those as soon as possible.
- Finance Committee: The Finance Committee did not meet. No information is available.
- School Planning/Academic: The School Planning/Academic Committee did not meet. No information is available.

V. Discussion/Action Items

A. Community Schools Food Distribution Report: Angie Martinez, Food Distribution Coordinator, presented the Food Distribution Report to the Governing Council Members. *(Please see attached Food Distribution Update from Mrs. Martinez.)*

B. Governing Council Retreat Update – January 7-9, 2022: The Governing Council Members discussed including the following items to the GC Retreat Agenda for review and discussion:

- Bylaws
- Mission Statement
- Staff/Student Handbooks
- Restorative Practices
- Charter Reauthorization
- Governing Council Trainings
- Policy Handbook

VI. Director's Report:

Noel Nunez presented the Director's Report and asked the Governing Council Members if they had any questions. *(Please see Director's Report attached.)*

VII. Time and Content for the Next Governing Council Meeting:

Board Meeting – January 11, 2021, Agenda Items

- GC Retreat Agenda/January 7-8, 2022
- DCCCHS Financials

VIII. Board Meeting Evaluation: Governing Council Members agreed that the meeting went well and consisted of good discussion and dialogue.

IX. Next Scheduled Meeting:

Regular Meeting/January 11, 2021/DCCCHS Room #14/6:00 P.M.

X. *Adjournment:

Motion was made by Barbara Reedy, Member, to ADJOURN the meeting at 7:06 p.m.; seconded by Tyler Massey, Member. MOTION CARRIED 4-0.