

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL  
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

**February 9, 2021**

**6:00 p.m.**

**Regular Board Meeting**

**Via-Zoom**

The Deming Cesar Chavez Charter High School Governance Council members met in a Regular Board Meeting on February 9, 2021, at 6:00 p.m. in Deming, New Mexico, via zoom. The following Governing Council members attended: Crystal Pena (Vice-President) *Present via-zoom*, Britney Valdez (Treasurer) *Present via-zoom*, Neima Higuera (Secretary) *Absent*, and Nick Perez (Member) *Present via-zoom*. Also present were Noel Nunez (Interim Director) *via-zoom*, Chris Masters (Business Manager) *via-zoom*, and Viviana Porras (Administrative Assistant) *via-zoom*. See sign-in sheet for others who attended.

**I. Call Meeting to Order** – Crystal Pena, presiding.

- A. Crystal Pena, Vice-President, called the meeting to order at 6:02 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 3/5.  
Neima Higuera Absent
- C. Reading of the Mission Statement.
- D. \*Adoption of the Agenda:

**Motion was made by Nick Perez, Member, to ADOPT the Agenda as is; seconded by Britney Valdez, Treasurer. MOTION CARRIED 3-0.**

- E. \*Meeting Minutes Review/Approval for January 12, 2021:

**Motion was made by Nick Perez, Member, to APPROVE the January 12, 2021 meeting minutes as presented; seconded by Britney Valdez, Treasurer. MOTION CARRIED 3-0.**

**II. Public Comment (Limited Public Forum)**

Time Limit 15 minutes' total

Noel Nunez, Interim Director, informed the Governing Council Members that staff and students were invited to the meeting for the staff and student spotlight. Mr. Nunez introduced Antonio Guillen, DCCCHS History Teacher, to the Governing Council. Mr. Guillen introduced himself and mentioned that he has been teaching for 22 years and has been working at Deming Cesar Chavez Charter High School for the past six years, and they have been the best years of his career. Mr. Guillen mentioned that his experience with previous administrators, Stan Lyons, Jerry Lee was amazing. They implemented a great culture, the FISH philosophy, 8 Keys of Success, and made connections with students. Mr. Guillen mentioned that Mr. Nunez is doing an amazing job at keeping everyone together and all of his co-workers are the best he has ever worked with. They do anything by any means necessary to have, make, or create student success.

Mr. Nunez introduced two students for the student spotlight, Gabriela Ford, DCCCHS Student, and Gabriel Bueno, DCCCHS Student. Gabriela Ford introduced herself and mentioned that the previous school that she attended was not good for her, and she dropped out. She then was enrolled at Deming Cesar Chavez Charter High School and is very happy to be able to get a second chance and is grateful for her teachers. They are the best teachers

that she has ever had and are so dedicated to seeing her succeed. She wants to be a role model to her younger siblings to see the importance of graduating.

Gabriel Bueno introduced himself and mentioned that he was not very engaged and was not attending much at the previous school that he was enrolled in. Gabriel mentioned that he then enrolled at Deming Cesar Chavez Charter High School in hopes of something different and is glad to be at DCCCHS.

Mr. Nunez mentioned that the staff and student spotlight would be occurring every month. Mr. Nunez mentioned that he sent out a voluntary invitation to DCCCHS staff. For the most part, everyone showed up, and that shows their willingness and dedication to DCCCHS and the Governing Council, the dedication and support are there from the students and staff.

Crystal Pena, Vice-President, expressed her appreciation to Mr. Nunez, DCCCHS Staff, Mr. Guillen, Gabriela Ford, and Gabriel Bueno for sharing their experiences at DCCCHS and appreciate taking the time to attend the meeting.

Nick Perez, Member, expressed his appreciation to the DCCCHS Staff for joining the meeting and their time and commitment to DCCCHS. Mr. Perez congratulated Mr. Guillen for his extensive career and experience that he brings to the Deming community. Mr. Perez wished the best of luck and success to Gabriela Ford and Gabriel Bueno.

Britney Valdez, Treasurer, expressed her appreciation to Mr. Guillen for being part of the DCCCHS and for always having a passionate attitude for helping and teaching the students. Mrs. Valdez expressed her gratitude to Gabriela Ford and Gabriel Bueno and welcomed them to DCCCHS and cannot wait to see them graduate.

### **III. Committee Reports -Audit, Finance, School Planning/Academic**

- Audit Committee: Did not meet. No information available.
- Finance Committee: The Finance Committee will be meeting on February 11, 2021.
- School Planning/Academic: The School Planning Committee met on January 20, 2021 and in attendance were Noel Nunez, Interim Director, and Crystal Pena, Vice-President, and discussed the following:
  - Face to Face Learning
  - New SPED Teacher hired and began January 18, 2021
  - Virtual Learning, Hybrid Learning
  - School Re-Entry Planning
  - Webinars, Trainings
  - Student Engagement for Remote Learning

### **IV. Discussion/Action Items**

- A. \*Recommendation/Selection of New Governing Council Members: The Interview Committee Members Neima Higuera, Secretary, Nick Perez, Member, and Tony Guerrero conducted an interview on February 4, 2021 with interested applicant Barbra Reedy for the Governing Council Vacancy. The committee made a

recommendation to select Barbara Reedy to fill the vacancy. Crystal Pena, Vice-President mentioned that she would abstain from voting.

**Motion was made by Britney Valdez, Treasurer, to APPROVE the Selection of New Governing Council Member Barbara Reedy; seconded by Nick Perez, Member. MOTION CARRIED 3-0.**

- B. \*Seating/Oath of Commitment of New Governing Council Member: Governing Council Members made a recommendation to table the Seating/Oath of Commitment of New Governing Council Member until the March Meeting.

**Motion was made by Britney Valdez, Treasurer, to TABLE the Seating/Oath of Commitment of New Governing Council Member until the March Meeting; seconded by Nick Perez, Member. MOTION CARRIED 3-0.**

- C. Election of Officers: Governing Council Members made a recommendation to table the Election of Officers until the March Meeting.

**Motion was made by Nick Perez, Member, to TABLE the Election of Officers until the March Meeting; seconded by Britney Valdez, Treasurer. MOTION CARRIED 3-0.**

- D. Community School Food Distribution Report: Noel Nunez, Interim Director, introduced Angie Martinez, Food Distribution Coordinator to the Governing Council Members. Ms. Martinez presented the Food Distribution Report to the Governing Council. *(Please see attached Food Distribution Update from Mrs. Martinez.)*

- E. \*Acceptance of the 2019-20 Audit Report Release: Chris Masters, Business Manager, updated the Governing Council Members about 2019-20 Audit Report Release and mentioned that the physical copy had been received and the Governing Council Members were given a physical copy of the Audit Report. There were no items of contention from audit findings.

**Motion was made by Nick Perez, Member, to APPROVE the 2019-20 Audit Report Release; seconded by Britney Valdez, Treasurer. MOTION CARRIED 3-0.**

- F. \*Approval of School Re-Entry Plan: Noel Nunez, Interim Director, made a recommendation to the Governing Council that the School Re-Entry Plan be approved after a decision has been made from Deming Public Schools due to Student Nutrition and Transportation Service needs. The Public Education Department has conducted a visit/walkthrough of DCCCHS. Mr. Nunez mentioned that the plan is to go into a hybrid model beginning on March 22<sup>nd</sup> with students returning on March 23<sup>rd</sup> and he has been working on two different models to present for approval. A Parent Survey was created and distributed to select if they prefer Remote Learning or Hybrid Learning and will continue to collect those responses. Mr. Nunez will also submit the survey to the DCCCHS students to get their input.

**Motion was made by Nick Perez, Member, to TABLE the School Re-Entry Plan; seconded by Britney Valdez, Treasurer. MOTION CARRIED 3-0.**

**V. Director's Report:**

Noel Nunez presented the Director's Report and asked the Governing Council Members if they had any questions. (*Please see Director's Report attached.*)

**VI. Time and Content for the Next Governing Council Meeting:**

**Board Meeting – March 9, 2021 Agenda Items**

- **Seating/Oath of Commitment of New Governing Council Member**
- **Schedule Election of Officers**
- **School Re-Entry Plan**

**VII. Board Meeting Evaluation:** Governing Council Members agreed it was a lengthy meeting and enjoyed having DCCCHS Staff insight.

**VIII. Next Scheduled Meeting:**

Work Session/February 23, 2021/Via Zoom/5:00 P.M.

Regular Meeting/ March 9, 2021/Via Zoom/6:00 P.M.

**IX. \*Adjournment:**

**Motion was made by Britney Valdez, Treasurer, to ADJOURN the meeting at 7:30 p.m.; seconded by Nick Perez, Member. MOTION CARRIED 3-0.**