

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

June 8, 2021

6:00 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council members met in a Regular Board Meeting on June 8, 2021, at 6:00 p.m. in Deming, New Mexico, in the DCCCHS Room #14. The following Governing Council members attended: Crystal Pena (President) *Present*, Nick Perez (Vice-President) *Absent*, Britney Valdez (Treasurer) *Present*, and Barbara Reedy (Member) *Present*. Also, present were Noel Nunez (Interim Director) *via-zoom*, and Chris Masters (Business Manager). See sign-in sheet for others who attended.

I. Call Meeting to Order – Crystal Pena, presiding.

A. Crystal Pena, President, called the meeting to order at 6:00 p.m. The pledge of allegiance was recited.

B. Roll Call was conducted, and a quorum was established 3/5.
Nick Perez *Absent*

C. Reading of the Mission Statement.

D. *Adoption of the Agenda:

Motion was made by Barbara Reedy, Member, to ADOPT the Agenda as is; seconded by Britney Valdez, Treasurer. MOTION CARRIED 3-0.

E. *Meeting Minutes Review/Approval for May 18, 2021:

Motion was made by Britney Valdez, Treasurer, to APPROVE the May 18, 2021 meeting minutes as presented; seconded by Barbara Reedy, Member. MOTION CARRIED 3-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes' total

No Public Comment.

III. Staff/Student Spotlight

Noel Nunez, Interim Director, introduced Rogelio Orozco (Math Teacher) for the Teacher Spotlight.

Rogelio Orozco, Math Teacher, introduced himself and mentioned that he is grateful that he was given the opportunity to work and become part of the DCCCHS Family. Mr. Orozco mentioned that the staff and students have been very welcoming and expressed that he will be just as supportive to the students as all of the staff at DCCCHS and will continue to work hard to rise up the name for DCCCHS.

Crystal Pena, President, thanked Mr. Orozco for the kind words and welcomed him aboard.

Noel Nunez, Interim Director, informed the Governing Council Members that there is no Student Spotlight for this month.

IV. Committee Reports -Audit, Finance, School Planning/Academic

- Audit Committee: Audit Committee did not meet. No Information is available.
- Finance Committee: The Finance Committee met on June 8, 2021; in attendance were Chris Masters (Business Manager), Barbara Reedy (Member), Britney Valdez (Treasurer). The following was discussed:
 - Financial Status and Outlook
 - Procurement: Check Listing Report, Bank Reconciliation, Purchase Orders (2021-22 PO's Listing)
 - Updates and Status: Financial Update, YCC Update
 - File Observation and FC Audit: Journal Entry Approval, File Review
- School Planning/Academic: The School Planning/Academic Committee did not meet. The School Planning Committee discussed scheduling a time and date to meet.

V. Discussion/Action Items

A. Community Schools Food Distribution Report: Angie Martinez, Food Distribution Coordinator, presented the Food Distribution Report to the Governing Council Members. *(Please see attached Food Distribution Update from Mrs. Martinez.)*

B. *Approval of MOU's – Facilities Department, Student Nutrition: The Facilities Department MOU and Student Nutrition MOU with Deming Public Schools was presented to the Governing Council Members. *(Please see attached Facilities Department MOU & Student Nutrition MOU.)*

Motion was made by Barbara Reedy, Member, to APPROVE the Facilities Department MOU and Student Nutrition MOU; seconded by Britney Valdez, Treasurer. MOTION CARRIED 3-0.

C. *Approval of Annual Resolution for Open Meetings: The Annual Resolution for Open Meetings was presented to the Governing Council Members.

Motion was made by Britney Valdez, Treasurer, to APPROVE the Annual Resolution for Open Meetings; seconded by Barbara Reedy, Member. MOTION CARRIED 3-0.

D. *Approval of 2021-22 Purchase Orders: Chris Masters, Business Manager, presented a list of Purchase Orders to the Governing Council Members for reoccurring costs for the 2021-22 school year.

Motion was made by Britney Valdez, Vice-President, to APPROVE the 2021-22 Purchase Orders; seconded by Barbara Reedy, Member. MOTION CARRIED 3-0.

VI. Director's Report:

Noel Nunez presented the Director's Report and asked the Governing Council Members if they had any questions. *(Please see Director's Report attached.)*

**VII. Time and Content for the Next Governing Council Meeting:
Special Board Meeting – June 15, 2021, Agenda Items**

- Executive Session – Director's Evaluation & Director's Contract

- **Approval of Director's Contract**
- **GC Retreat Options**

Board Meeting – July 13, 2021, Agenda Items

- **YCC Update**

VIII. Board Meeting Evaluation: Governing Council Members agreed that it was a good meeting and on time.

IX. Next Scheduled Meeting:

Special Meeting/June 15, 2021/DCCCHS Room #14/6:00 P.M.

Regular Meeting/July 13, 2021/DCCCHS Room #14/6:00 P.M.

X. *Adjournment:

Motion was made by Barbara Reedy, Member, to ADJOURN the meeting at 7:21 p.m.; seconded by Britney Valdez, Treasurer. MOTION CARRIED 3-0.