

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

December 8, 2020

6:00 p.m.

Regular Board Meeting

Via-Zoom

The Deming Cesar Chavez Charter High School Governance Council members met in a Regular Board Meeting on December 8, 2020, at 6:04 p.m. in Deming, New Mexico, via zoom. The following Governing Council members attended: Tony Guerrero (President) *Present via-zoom*, Crystal Pena (Vice-President) *Present via-zoom*, Britney Valdez (Treasurer) *Absent*, Neima Higuera (Secretary) *Absent*, and Nick Perez (Member) *Present via-zoom*. Also, present were Noel Nunez (Interim Director) *via-zoom*, Chris Masters (Business Manager) *via-zoom*, and Viviana Porras (Administrative Assistant) *via-zoom*. See sign-in sheet for others who attended.

I. Call Meeting to Order – Tony Guerrero, presiding.

- A. Tony Guerrero, President, called the meeting to order at 6:04 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 3/5.
- C. Reading of the Mission Statement.
- D. *Adoption of the Agenda:

Motion was made by Nick Perez, Member, to ADOPT the Agenda as is; seconded by Crystal Pena, Vice-President. MOTION CARRIED 3-0.

- E. *Meeting Minutes Review/Approval for November 10, 2020:

Motion was made by Crystal Pena, Vice-President, to APPROVE the November 10, 2020 meeting minutes as presented; seconded by Nick Perez, Member. MOTION CARRIED 3-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes' total

III. Committee Reports -Audit, Finance, School Planning/Academic

- Audit Committee: No Information Available.
- Finance Committee did not meet. No Information Available.
- School Planning/Academic did not meet. No Information Available.

IV. Discussion/Action Items

- A. *Approval of Authorized Bank Signatory: Chris Masters, Business Manager, informed the Governing Council Members that currently the authorized bank signatories for First New Mexico Bank are Tony Guerrero, President, and Crystal Pena, Vice-President. Mr. Masters stated that with the resignation of Tony Guerrero (current signatory), there would need to be a change and, the Governing Council will need to select a new authorized bank signatory. Governing Council Members agreed to remove Tony Guerrero and choose Nick Perez, who is a member of the Governing Council, to be an authorized bank signatory on all bank accounts associated with DCCCHS.

Motion was made by Crystal Pena, Vice-President, to remove Tony Guerrero as authorized bank signatory at First New Mexico Bank and APPROVE Nick Perez, Member, to be the authorized

bank signatory at First New Mexico Bank on all accounts that are associated with DCCCHS; seconded by Nick Perez, Member. MOTION CARRIED 3-0.

- B. DCCCHS Governing Council Candidate Process: Governing Council Members discussed the Governing Council vacancy's recruitment process to replace Tony Guerrero (effective December 31, 2020). Governing Members have begun recruiting members and will continue to recruit and have any interested applicants submit their letter of interest.
- C. Schedule Election of Officers: Governing Council Members were informed about the election of officers coming up in January.
- D. *Acceptance of Resignation of Governing Council Member – Tony Guerrero: A letter of resignation was received from Tony Guerrero, DCCCHS Board President (effective December 31, 2020). Mr. Guerrero expressed his appreciation to the Governing Council Members for allowing him to serve on the Board and to be a part of the DCCCHS Family and mentioned that DCCCHS will always be a part of him and was grateful to have been given the opportunity to serve on the Board. Crystal Pena, Vice-President, and Nick Perez, Member, expressed their gratitude for his time of service. (Please see attached letter of resignation).

Motion was made by Crystal Pena, Vice-President, to ACCEPT the resignation of Governing Council Member - Tony Guerrero; seconded by Nick Perez, Member. MOTION CARRIED 3-0.

V. Director's Report:

Noel Nunez presented the Director's Report and asked the Governing Council Members if they had any questions. (*Please see Director's Report attached.*)

**VI. Time and Content for the Next Governing Council Meeting:
Board Meeting – December 8, 2020 Agenda Items**

- Schedule Election of Officers
- Update on Governing Council Vacancy

VII. Board Meeting Evaluation: Governing Council Members agreed the meeting was on task.

VIII. Next Scheduled Meeting:

Regular Meeting January 12, 2021/Via Zoom/6:00 P.M.

IX. *Adjournment:

Motion was made by Crystal Pena, Vice-President, to ADJOURN the meeting at 7:04 p.m.; seconded by Nick Perez, Member. MOTION CARRIED 3-0.