

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL  
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

**September 8, 2020**

**6:00 p.m.**

**Regular Board Meeting**

**Via-Zoom**

The Deming Cesar Chavez Charter High School Governance Council members met in a Regular Board Meeting on September 8, 2020, at 6:00 pm in Deming, New Mexico, via zoom. The following Governing Council members attended: Tony Guerrero (President) *Present via-zoom*, Crystal Pena (Vice-President) *Present via-zoom*, Britney Valdez (Treasurer) *Present via-zoom*, Neima Higuera (Secretary) *Present via-zoom*, and Nick Perez (Member) *Present via-zoom*. Also, present were Noel Nunez (Interim Director) *via-zoom*, and Chris Masters (Business Manager) *via-zoom*. See sign-in sheet for others who attended.

**I. Call Meeting to Order** – Tony Guerrero, presiding

- A. Tony Guerrero, President called the meeting to order at 6:05 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted and a quorum was established 4/5.  
Nick Perez – (*arrived at 6:10 p.m.*)
- C. Reading of the Mission Statement
- D. \*Adoption of Agenda

**Motion was made by Crystal Pena, Vice-President to adopt the Agenda as is; seconded by Neima Higuera, Secretary. MOTION CARRIED 4-0.**

- E. \*Meeting Minutes Review/Approval for & August 11, 2020:

**Motion was made by Neima Higuera, Secretary to approve the August 11, 2020 meeting minutes as presented; seconded by Britney Valdez, Treasurer. MOTION CARRIED 4-0.**

**II. Public Comment (Limited Public Forum)**

Time Limit 15 minutes' total

No public comment.

**III. Committee Reports** -Audit, Finance, School Planning/Academic

- Audit Committee will meet in October with Deming Public Schools to conduct an exit meeting.
- Finance Committee will be meeting the week of September 14th-18th.
- School Planning/Academic – No information available at this time.

**IV. Discussion/Action Items**

- A. \*Approval of Sick Leave Policy: Noel Nunez, Interim Director requested more time to work on the Sick Leave Policy and made a recommendation to table this item until the next meeting.

**Motion was made by Crystal Pena, Vice-President to table the Sick Leave Policy; seconded by Neima Higuera, Secretary. MOTION CARRIED 4-0.**

- B. \*Approval of Personal Leave Policy: Noel Nunez, Director requested more time to work on the Personal Leave Policy and made a recommendation to table this item until the next meeting.

**Motion was made by Crystal Pena, Vice-President to table the Personal Leave Policy; seconded by Neima Higuera, Secretary. MOTION CARRIED 4-0.**

*Nick Perez arrived at 6:10 p.m.*

- C. Reentry Assurances Plan: Noel Nunez, Interim Director informed the Governing Council Members that the Reentry Assurances Plan was submitted and approved. *(Please see attached Reentry Assurances Plan.)*  
Mr. Nunez explained that the following must be in place to return to hybrid learning model:

- County to change from red to green
- MERB -13 Filters for HVAC – *unavailable to order*
- PPE received from the state (DPS delivered items)
- Custodial Staff
- Implemented Social Distancing Plan
- Cohorts A & B
- Maintained Inventory of cleaning and sanitation supplies

V. **Director's Report:**

Noel Nunez presented the Director's Report and asked the Governing Council Members if they had any questions. *(Please see Director's Report attached.)*

VI. **\*Executive Session-** (To discuss pending litigation, limited personnel matters or property pursuant to NMSA 1978, Section 10-15-1(2)).

1. Personnel Matters

**Motion was made by Crystal Pena, Vice-President to go into Executive Session at 6:45 p.m. to discuss Personnel Matters; seconded by Neima Higuera, Secretary. MOTION CARRIED 5-0.**

**Roll Call into Executive Session**

**Tony Guerrero – Present *via-zoom***

**Crystal Pena – Present *via-zoom***

**Britney Valdez – Present *via-zoom***

**Neima Higuera – Present *via-zoom***

**Nick Perez – Present *via-zoom***

**Motion was made by Neima Higuera, Secretary to come out of Executive Session at 7:05 p.m.; seconded by Crystal Pena, Secretary. MOTION CARRIED 5-0.**

**Roll Call out of Executive Session**

**Tony Guerrero – Present *via-zoom***

**Crystal Pena – Present *via-zoom***

**Britney Valdez – Present *via-zoom***

**Neima Higuera – Present *via-zoom***

**Nick Perez – Present *via-zoom***

**VII. Time and Content for the Next Governing Council Meeting:  
Board Meeting – September 8, 2020 Agenda Items**

- **Revise Sick & Personal Leave Policy**
- **Re-open to Hybrid Learning**
- **Budget Adjustment Request – ELT & CIS (Student Work Study)**

**VIII. Board Meeting Evaluation:** Governing Council Members agreed the meeting was on task.

**IX. Next Scheduled Meeting:**

Regular Meeting October 13, 2020/Via Zoom/6:00 P.M.

**X. \*Adjournment:**

**Motion was made by Crystal Pena, Vice-President to adjourn the meeting at 7:14 p.m.; seconded by Neima Higuera, Secretary. MOTION CARRIED 5-0.**