

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

July 10, 2018

6:00 p.m. Regular Board Meeting

Deming Cesar Chavez Charter High School Classroom #1

The Deming Cesar Chavez Charter High School Governance Council members met in a regular Board Meeting on July 10, 2018 at 6:00 pm in Deming, New Mexico, in the DCCCHS Classroom #1. The following Governing Council members attended: Victor Cruz (President) *Present*, Antoinette Zunich (Vice-President) *Present*, Dan Sanchez (Treasurer) *Present*, Neima Higuera (Secretary) *Present*, and Tony Guerrero (Member) *Present*. Also, present were Stan Lyons (Director), Jerry Lee, (Associate Principal), and Michelle Escarcega (Secretary). See sign-in sheet for others who attended.

I. Call Meeting to Order – Victor Cruz, presiding

- A. Victor Cruz called the meeting to order at 6:00 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted and quorum was established 5/5.
- C. Adoption of Agenda

Motion was made by Dan Sanchez, Treasurer, to accept the Agenda as is; seconded by Neima Higuera, Secretary. MOTION CARRIED 5-0.

- D. Meeting Minutes Review/Approval for June 26, 2018 & July 10, 2018
Antoinette Zunich, Vice-President made a change to the June 26, 2018 meeting minutes Discussion/Action Item H Approval of 2018-19 Lease Addendum Renewal – 5 years to read 1 year.

Motion was made by Tony Guerrero, Member to approve the June 26, 2018 meeting minutes with the change to section Discussion/Action Item H of the Approval of 2018-19 Lease Addendum Renewal – 5 years with the change of 1 year & July 10, 2018 meeting minutes; seconded by Neima Higuera, Secretary. MOTION CARRIED 5-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes total

III. Principals Report:

Time for questions or comments from Governing Council regarding update:

Mr. Lyons reported to the GC Board Members that Mr. Lee is working and designing a student phone docking station for the students to put the cell phones. The purpose of this phone docking station is for students not to take their phones into class so that there would not be any distraction during class time.

Mr. Lyons briefly updated the GC Board on some DCCCHS items on Sexual Harassment training for staff and students – paying 1 or 2 attorneys to come down. Multi-purpose room – looks great, getting it done.

Video surveillance – cameras have been setup. Need to arrange staff to train.

Assessment requirements for graduating class of 2022 – Some changes to ADC.

IV. School Committee Reports/Updates

- A. Finance Committee – The Finance Committee will meet on August 7, 2018 at 7:00 a.m.
- B. School Planning Committee – No information available at this time. Stan Lyons, Director and Antoinette Zurich, Vice – President will meet on August 29, 2018 at 2:00 p.m.
- C. Council Development Committee: No Information available at this time.
- D. Academic Committee – Mr. Lee invited GC Board members to Staff Development In-Service on August 6th, 7th & 8th, 2018 starting at 8:00 a.m. Mr. Lee briefly talked to the GC Board members about the In-service events for staff and teachers.

V. Discussion/Action Items

- A. Approval of Bylaw Article III Section 3.1: Number of GC Members, from 5 to 7: Governing Council Members went into a lengthy discussion about the approval of Bylaw Article III Section 3.1: Number of GC Members from 5 to 7. The discussion included inviting community members to participate/volunteer to be on a committee to have a feel of what the committees are about before making a final decision to expand the board. Governing Council members agreed to postpone the Discussion/Action Item A. to the November regular board meeting to make a final decision.

Motion was made by Antoinette Zurich, Vice-President to postpone the Approval of Bylaw Article III Section 3.1: Number of GC Members, from 5 to 7 to the November regular board meeting; seconded by Dan Sanchez, Treasurer. MOTION CARRIED 5-0.

- B. Approval of Budget Adjustment Request – SEG \$13,688.25:
Stan Lyons, Director informed the Governing Council Members that there is an increase in the State Equalization Guarantee for DCCCHS.

Motion was made by Dan Sanchez, Treasurer to approve the Budget Adjustment Request – SEG in the amount of \$13,688.25; seconded by Tony Guerrero, Member. MOTION CARRIED 5-0.

- C. Approval of Technology MOU:
Governing Council Members reviewed the Technology MOU between Deming Cesar Chavez Charter High School and Deming Public Schools. Stan Lyons, Director and Jerry Lee, Associate Principal commented the DCCCHS receives great service from David Stoehner, DPS Technology IT and is always here when needed and does a good job. (*Please see attached Technology MOU*).

Motion was made by Neima Higuera, Secretary to approve the Technology MOU between Deming Cesar Chavez Charter High School and Deming Public Schools; seconded by Tony Guerrero, Member. MOTION CARRIED 5-0.

D. Governance – Review H.O:

Victor Cruz, President presented to the Governing Council Members a handout about “7 Things Charter Schools Leaders wish their Boards Knew” by Brian I. Carpenter. Dr. Cruz, President commented on the different topics of the handout and that this would help improve our board. *(Please see attached handout).*

No action taken.

VI. Executive Session – Discussion of Limited Personnel Matters pursuant to NMSA 1978 Section 10-15-1[H][2].

1. Personnel Update

Motion was made by Antoinette Zunich, Vice-President to go into Executive Session at 7:46 p.m. Pursuant to NMSA 1978 Section 10-15-1[H][2] to discuss Personnel Update; seconded by Dan Sanchez, Treasurer. MOTION CARRIED 5-0.

Roll call was conducted and quorum was established 5/5.

**Victor Cruz, President – Present
Antoinette Zunich, Vice-President – Present
Dan Sanchez, Treasurer – Present
Neima Higuera, Secretary – Present
Tony Guerrero, Member – Present**

Governing Council came out of Executive Session at 8:33 p.m.

No action was taken.

**VII. Time and Content for Next Governing Council Meeting:
Regular Meeting Agenda August 14, 2018:**

- **GC Board Retreat**

VIII. Board Meeting Evaluation:

IX. Next Scheduled Meeting:

Regular Meeting /DCCCHS Room #14/6:00 P.M.

X. Adjournment:

Motion was made by Neima Higuera, Secretary to adjourn the meeting at 8:33 p.m.; seconded by Tony Guerrero, Member. MOTION CARRIED 5-0.

APPROVAL OF MINUTES

DCCCHS PRESIDENT

DATE

DCCCHS DIRECTOR

DATE