

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

August 14, 2018

6:00 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council members met in a regular Board Meeting on August 14, 2018 at 6:00 pm in Deming, New Mexico, in the DCCCHS Room #14. The following Governing Council members attended: Victor Cruz (President) *Present*, Antoinette Zunich (Vice-President) *Present*, Dan Sanchez (Treasurer) *Present*, Neima Higuera (Secretary) *Present*, and Tony Guerrero (Member) *Present*. Also, present were Stan Lyons (Director), Chris Masters (Business Manager), Viviana Porras (Administrative Assistant), and Michelle Escarcega (Secretary). See sign-in sheet for others who attended.

I. Call Meeting to Order – Victor Cruz, presiding

- A. Victor Cruz called the meeting to order at 6:00 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted and quorum was established 5/5.
- C. Adoption of Agenda

Motion was made by Antoinette Zunich, Vice-President to accept the Agenda as is; seconded by Tony Guerrero, Member. MOTION CARRIED 5-0.

D. Meeting Minutes Review/Approval for July 10, 2018

Motion was made by Neima Higuera, Secretary to approve the July 10, 2018 meeting minutes; seconded by Dan Sanchez, Treasurer. MOTION CARRIED 5-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes' total

No Comment.

III. Principals Report:

Stan Lyons, Director submitted the Principal's Report to each Governing Council Member via email. Mr. Lyons asked the Governing Council Members if they had any questions in regards to the Principal's Report. (*Please see Principal's Report attached.*)

IV. School Committee Reports/Updates

- A. Finance Committee –The Finance Committee met on August 13, 2018 and discussed/reviewed the following:
 - Financial Status & Outlook
 - Check Listing Report
 - Building Improvements
 - File Review

B. School Planning Committee – The School Planning Committee will meet on August 29, 2018.

C. Council Development Committee – A list of upcoming NMPED Trainings was provided to the Governing Council Members.

D. Academic Committee – Academic Committee reported the following:

- School Report Card – has not been released
- Showing improvement/growth in reading.
- Math performance indicators – looking at different options (programs)
- Academic Coach – possibly to begin the working soon, waiting on a response from her.

V. **Discussion/Action Items**

A. Approval of Tint & Trim Factory (Window Protection Film) – Up to \$12,000.00: Stan Lyons, Director presented two types of film that provides security for our windows and doors at our school in case of a shooting. Mr. Lyons explained the benefits the film and that it will keep the glass from breakthrough and is not bulletproof but will slow down the speed and direction of projectile.

Motion was made by Dan Sanchez, Treasurer for the approval of Tint & Trim Factory (Windows Protection Film) – Up to \$12,000.00; seconded by Neima Higuera, Secretary. MOTION CARRIED 5-0.

B. Approval of MOA regarding billing for Medicaid covered medical services – SWREC: Governing Council Members reviewed an MOA with Southwest Regional Education Cooperative regarding Medicaid covered medical services. Stan Lyons, Director mentioned that this agreement will allow SWREC to provide billing and handle all paperwork for services of a qualifying expense such as speech therapy or psychiatric services if the child is covered by Medicaid. (*Please see MOA regarding Medicaid covered medical services.*)

Motion was made by Antoinette Zunich, Vice-President to approve the MOA regarding billing for Medicaid covered medical services – SWREC; seconded by Tony Guerrero, Member. MOTION CARRIED 5-0.

C. Approval of Fixed Asset Inventory: Chris Masters, Business Manager informed the Governing Council Members that the Fixed Asset Inventory was discussed at the Finance Committee meeting that took place on August 13, 2018.

Motion was made by Dan Sanchez, Treasurer to approve the Fixed Asset Inventory; seconded by Neima Higuera, Secretary. MOTION CARRIED 5-0.

VI. **Time and Content for Next Governing Council Meeting:**

Regular Meeting September 11, 2018:

- School Report Card
- School Planning Committee – Community Event/Breakfast in April
- National Charter Schools Conference

VII. Board Meeting Evaluation:
No Board Meeting Evaluation.

VIII. Next Scheduled Meeting:
Regular Meeting September 11, 2018 /DCCCHS Room #14/6:00 P.M.

IX. Adjournment:
Motion was made by Neima Higuera, Secretary to adjourn the meeting at 7:29 p.m.;
seconded by Tony Guerrero, Member. MOTION CARRIED 5-0.

APPROVAL OF MINUTES

DCCCHS PRESIDENT

DATE

DCCCHS DIRECTOR

DATE