

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

May 7, 2019

6:00 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council members met in a regular Board Meeting on May 7, 2019 at 6:00 pm in Deming, New Mexico, in the DCCCHS Room #14. The following Governing Council members attended: Tony Guerrero (President) *Present*, Crystal Pena (Vice-President) *Present*, Antoinette Zunich (Secretary) *Absent*, and Neima Higuera (Treasurer) *Absent*, Chris Brice (Member) *Present*. Also, present were Stan Lyons (Director), Chris Masters (Business Manager), Viviana Porras (Administrative Assistant), Michelle Escarcega (Secretary). See sign-in sheet for others who attended.

I. Call Meeting to Order – Tony Guerrero, presiding

- A. Tony Guerrero, President called the meeting to order at 6:00 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted and quorum was established 3/5.
- C. Reading of the Mission Statement.
- D. Adoption of Agenda

Motion was made by Crystal Pena, Vice-President to accept the Agenda as is; seconded by Chris Brice, Member. MOTION CARRIED 3-0.

E. Meeting Minutes Review/Approval for April 9, 2019:

Motion was made by Chris Brice, Member to approve the April 9, 2019 meeting minutes; seconded by Crystal Pena, Vice-President. MOTION CARRIED 3-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes total

III. Director's Report:

Time for questions or comments from Governing Council regarding update:
Stan Lyons, Director, asked the Governing Council Members if they had any questions in regards to the Director's Report. *(Please see Director's Report attached.)*

IV. School Committee Reports/Updates

A. Finance Committee – The Finance Committee met on May 6, 2019 at 7:30 a.m. and in attendance were Chris Masters (Business Manager) and Crystal Pena (Vice-President). The following items were discussed:

- Financial Status & Outlook
- Procurement *(Check Listing Report and Bank Reconciliation)*
- Postponement of Budget Approval
- DCCCHS 2019-20 School Calendar
- Personnel and Non Personnel Reductions

- B. School Planning/Academic Committee met on April 24, 2019 at 10:00 a.m.:
 - Update on Graduation, Senior Awards Night.
 - Update on Expenses and Funding.
- C. Council Development Committee:
 - *Governing Council was given an updated list of trainings, hours completed and upcoming Governing Council Trainings. (Please see attached list of upcoming trainings.)*
- D. Audit Committee – Meeting to be announced at a later date.

V. Discussion/Action Items

- A. *Approval of DCCCHS 2019-20 Budget:
Chris Masters, Business Manager asked the GC Board Members to postpone the 2019-20 Budget Item for a later date to have more information for the next regular board meeting on June 11, 2019 or set a special meeting.

Motion was made by Crystal Pena, Vice-President to table the 2019-20 Budget for the next regular board meeting on June 11, 2019 or have a special meeting, seconded by Chris Brice, Member. MOTION CARRIED 3-0.

- B. *Approval of DCCCHS 2019-20 Calendar:
Chris Masters, Business Manager presented the DCCCHS 2019-20 Calendar to the GC board members.

Motion was made by Chris Brice, Member to accept the approval of 2019-20 Calendar; seconded by Crystal Pena, Vice-President. MOTION CARRIED 3-0.

- VI. *Executive Session – (To discuss pending litigation, limited personnel matters or property pursuant to NMSA 1978, Section 10-15-1(2)).
 1. Personnel Matters
 2. Director’s Evaluation

Motion was made by Crystal Pena, Vice-President to go into Executive Session at 6:55 p.m. to discuss Personnel Matters and Director’s Evaluation; seconded by Chris Brice, Member. MOTION CARRIED 3-0.

Roll Call was conducted and quorum was established 3/5.

Tony Guerrero, President	Present
Crystal Pena, Vice-President	Present
Antoinette Zurich, Secretary	Absent
Neima Higuera, Treasurer	Absent
Chris Brice, Member	Present

Governing Council came out of Executive Session at 6:55 p.m.

No action was taken.

VII. Time and Content for Next Governing Council Meeting:

- **Special Meeting on June 4, 2019 - Budget**
- **Director’s Evaluation – June 11, 2019**

- **Finance (Cash balance BAR)**
- **Information on Positions/DPS**

VIII. Board Meeting Evaluation: Governing Council Members agreed that the meeting went well with time and stayed on track.

IX. Next Scheduled Meeting:

Regular Meeting June 11, 2019 /DCCCHS Room #14/6:00 P.M.

X. Adjournment:

Motion was made by Chris Brice, Member to adjourn the meeting at 8:08 p.m.; seconded by Crystal Pena, Vice-President. MOTION CARRIED 3-0.