

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

April 9, 2019

6:00 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council members met in a regular Board Meeting on March 19, 2019 at 6:00 pm in Deming, New Mexico, in the DCCCHS Room #14. The following Governing Council members attended: Tony Guerrero (President) *Present*, Crystal Pena (Vice-President) *Present*, Antoinette Zunich (Secretary) *Present*, and Neima Higuera (Treasurer) *Present*, Chris Brice (Member) *Present*. Also, present were Stan Lyons (Director), Chris Masters (Business Manager), Viviana Porras (Administrative Assistant), Michelle Escarcega (Secretary). See sign-in sheet for others who attended.

I. Call Meeting to Order – Tony Guerrero, presiding

A. Tony Guerrero, President called the meeting to order at 6:01 p.m. The pledge of allegiance was recited.

B. Roll Call was conducted and quorum was established 4/5.

Chris Brice – *(via telephone at 6:00 p.m.)*

Crystal Pena – *Tardy (via telephone at 6:37 p.m.)*

C. Adoption of Agenda

Motion was made by Antoinette Zunich, Secretary to accept the Agenda as is with the changes to agenda. Finance Committee and School/Academic planning did not meet; seconded by Neima Higuera, Treasurer. MOTION CARRIED 4-0.

D. Meeting Minutes Review/Approval for March 19, 2019:

Motion was made by Neima Higuera, Treasurer to approve the March 19, 2019 meeting minutes; seconded by Chris Brice, Member. MOTION CARRIED 4-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes total

III. Director's Report:

Time for questions or comments from Governing Council regarding update:

Stan Lyons, Director, asked the Governing Council Members if they had any questions in regards to the Director's Report. *(Please see Director's Report attached.)*

IV. School Committee Reports/Updates

A. Finance Committee - *Did not meet.*

- Financial Status & Outlook *(See attached Financial Report)*
- Procurement *(Check Listing Report and Bank Reconciliation)*
- Updates & Status
- File observation and FC Audit

- B. School Planning/Academic Committee – *Did not meet. Next meeting April 24, 2019 at 10:00 a.m.*
- C. Council Development Committee:
 - *Governing Council was given an updated list of trainings, hours completed and upcoming Governing Council Trainings. (Please see attached list of upcoming trainings.)*
- D. Audit Committee – *No information available at this time. Audit Committee did not meet.*

V. **Discussion/Action Items**

- A. Recap on Budget Conference:
 Governing Council members held a discussion about the highlights and takeaways of the Budget Conference.
No Action Taken.

- B. *Approval of 2019-2020 SY MOU for Transportation between DPS and DCCCHS: Stan Lyons, Director presented to the Governing Council members the MOU and recommends to continue with Transportation provided by Deming Public Schools.

Motion was made by Antoinette Zunich, Secretary to accept the approval of 2019-2020 SY MOU for Transportation between DPS and DCCCHS; seconded by Neima Higuera, Treasurer. MOTION CARRIED 4-0.

- VI. *Executive Session – (To discuss pending litigation, limited personnel matters or property pursuant to NMSA 1978, Section 10-15-1(2)).
 1. Personnel Matters
 Stan Lyons, Director requested Chris Masters to stay for Executive Session.

Motion was made by Antoinette Zunich, Secretary to go into Executive Session at 6:42 p.m. to discuss Personnel Matters; seconded by Neima Higuera, Treasurer. MOTION CARRIED 3-0.

Roll Call was conducted and quorum was established 3/5.

Tony Guerrero, President	Present
Crystal Pena, Vice-President	Absent (<i>Lost call at 6:40 p.m.</i>)
Antoinette Zunich, Secretary	Present
Neima Higuera, Treasurer	Present
Chris Brice, Member	Absent (<i>Lost call at 6:40 p.m.</i>)

Governing Council came out of Executive Session at 7:56 p.m.

No action was taken.

VII. **Time and Content for Next Governing Council Meeting:**

- GC Board meeting moved to May 7, 2019 at 6:00 p.m.
- Special meeting to complete budget on May 1, 2019 at 6:00 p.m.
- Principal Evaluation in June.
- No work session in May.

VIII. Board Meeting Evaluation: Governing Council Members agreed that the meeting went well with time and stayed on track.

IX. Next Scheduled Meeting:

Regular Meeting May 7, 2019 /DCCCHS Room #14/6:00 P.M.

X. Adjournment:

Motion was made by Antoinette Zunich, Secretary to adjourn the meeting at 8:05 p.m.; seconded by Neima Higuera, Treasurer. MOTION CARRIED 3-0.